

**RESIDENT'S INFORMATION SHEET
(For Tenants / Guests)**

TENANT'S / GUEST'S DATA.				
☐ Mr. ☐ Mrs. ☐ Ms. _____		*Last Name:		*First Name:
				*Middle Name:
*Tower:		*Unit No.:	*Parking Slot No.:	Unit Owner's Name:
Birthdate (m/d/y):	Civil Status:		Nationality:	ACR No. (if foreigner):
Employer's Name:			Profession:	*Tax Identification No.: □□□-□□□-□□□-000
CONTACT DETAILS.				
*Mobile Numbers:	1	Phone Numbers:	1	
	2		2	
*Mailing Address:		*E-mail Addresses:	1	
			2	
(*) REQUIRED DATA				
Note: Community-related updates, Statement of Accounts and other official communications shall be sent to the registered mobile numbers and email addresses				
CONTRACT / AUTHORIZATION DETAILS				
☐ Tenant ☐ Guest		Contract ends on: _____ (Attach the contract)	Parking Slot included: ☐ Yes ☐ No	
SPOUSE'S DATA				
☐ Mr. ☐ Mrs.		Last Name:	First Name:	Middle Name:
Birthdate (m/d/y):	Profession:		Nationality:	ACR No. (if foreigner):
PERSONS STAYING IN THE UNIT.				
Name	Gender	Birthdate	Relation	Will Need Assistance During Emergencies (Yes or No)
1				
2				
3				
4				
5				
CONTACT PERSONS IN CASE OF EMERGENCY (not living in the property)				
Name	Relation	Contact Numbers		
SPECIAL INSTRUCTIONS				
CERTIFICATION AND DATA PROTECTION STATEMENT				
I certify that I am the person named on this form and that the data/information I have provided is true and correct. I hereby give my full consent to Ayala Property Management Corporation (the "Company") to collect, record, organize, store, update, use, consolidate, block, erase or otherwise process information, whether personal, sensitive or privileged, pertaining to myself which will be used for identity verification, and processing compliance with the Condo Corp House Rules and Master Deed with Deed of Restriction, pursuant to the Service Agreement between the Company and Condo Corp. In this connection, I acknowledge that I have read, understood and/or have been duly informed of the terms and conditions pertaining to the data privacy practices of the Company as reflected in the Company's Data Privacy Policy at https://www.ayalaproperty.com.ph/privacy-policy/ and I hereby express my full conformity thereto.				

Signature over Printed Name by Owner / Authorized Representative

Date